



Health Officer

Higher Ground at Lake Louise is a Christian Summer Camp for kids and adults who long for fun and peace. We create tailored, Christ-centered camp experiences to lead campers to know, love, and serve God. This is possible through the beautiful natural environment, our caring staff, and life-changing encounters with the Father heart of God.

The **Health Officer** at Higher Ground is a trusted caretaker, responsible for helping our campers enjoy a safe, healthy experience during their time with us. This role asks you to embrace a call to heal, protect, and nurture, by creating a space where mind, body, and spirit can be cared for and grow physically and spiritually. As our Health Officer, you will be a role model for our campers, employees, and volunteers.

General Requirements:

- **Empathy** - Our ideal candidate is mindful of the everyday challenges facing young people, and is dedicated to fostering healthy growth in mind, body, and spirit.
- **An open mind** - We aspire to make *all* of our campers, employees, and volunteers feel welcome here. That means creating an environment without fear of judgment and encouraging mutual respect.
- **Be on a journey of your own** - You should have a strong connection with your faith, and be on your own spiritual journey with Jesus Christ. Your experiences will provide campers with an authentic sense of understanding, and inspiration for continuing their own journeys.
- **Respectful attitude** – Your reverence and respect for God’s creation extends to your work at Higher Ground at Lake Louise. That means demonstrating appropriate boundaries with other campers, staff, and volunteers, receiving feedback with grace, and respecting the privacy of our campers and the trust they place in you.
- **Live on-site during camp season** – In the event the Resident Manager must be off site for more than five consecutive days, he/she will notify the Board Chair of his/her absence and will schedule a person to supervise the camp in his/her absence.
- **Be a source of strength** – When stressful situations arise, campers, staff, volunteers, and parents/guardians can count on you to be a calming, grounding presence.

Essential Functions & Responsibilities: (including but not limited to)

- Oversee operation of the Health Office
- Conduct daily Health Office hours to administer medications, treat illnesses and injuries, and give attention to non-emergency health needs
- Maintain Health Office activity records, including documentation for the State of Michigan
- Review, organize, and maintain health and immunization records
- Coordinate special dietary needs with Kitchen Staff
- Provide overnight coverage as assigned
- Inventory and order medical supplies, equipment, and first aid kits as needed

- Serve as liaison between parents and Resident Manager

Required Knowledge, Skills, and Abilities:

- RN, EMT, or equivalent qualifications preferred
- Be certified or be capable of becoming certified in American Red Cross CPR, Wilderness First Aid, and Comprehensive First Aid Training
- Experience in a supervisory role, particularly youth supervisory, preferred
- Ability to participate in strenuous activities
- Must pass required background checks
- Be a growing Christian on your own spiritual journey with Jesus Christ
- Be willing and able to perform daily various kitchen and maintenance duties as assigned

Compensation and benefits:

- Weekly/daily stipend
- Accommodations and utilities provided
- Meals and snacks provided

Note:

Please note that Higher Ground at Lake Louise will always have American Baptist roots and connections, but will continue to partner with multiple Christian denominations and organizations to maximize our Kingdom impact. Our mission at Higher Ground at Lake Louise is to provide a place where campers can come to know God, love God, and learn to serve God through developing faith in Jesus Christ. We ask that you do not emphasize or denounce any particular Christian denominational beliefs, but rather that you present the campers with the Gospel of Jesus Christ and practical ways that they can live out their faith. If a camper approaches you about an apparent controversial topic between denominations, encourage that camper's desire to know more, but tactfully encourage him/her to discuss the matter with his/her home church pastor or parents.

By signing below, I attest to having read the above job description and agree to work within the boundaries set forth by Higher Ground at Lake Louise. I understand what is expected of me and agree to fulfill these duties to the best of my abilities.

I _____ have read the above Job Description and agree to fulfill all duties of the Resident Program Director.

Signature

Date

(Some fine print)

Procedures are governed by policies executed by the Board of Directors, as well as qualifications outlined by Michigan DSS Rule 109(1) and must be executed accordingly. The work is performed under the general supervision of the Higher Ground at Lake Louise Board of Directors (Board).